

SLAA Los Angeles IG Minutes – December 13, 2020
12:00PM (Start the Zoom Meeting) – 12:15PM (Meeting Comes to Order)

12:15pm: The meeting will now come to order. Welcome to the monthly SLAA Intergroup Meeting. This is strictly a business meeting. We will open the meeting with the “WE” version of the Serenity Prayer.

1. Serenity Prayer
2. Readings:
 - a. Twelve Traditions
 - b. Updated Thirty Seconds of Silence POLICY – The host will have the ability to remove a caller if there is inappropriate behavior.
 - c. Voting Policy (Volunteer for vote counter)
 - d. Timer Policy (Volunteer for announcing the Time every 15 minutes)
3. Attendee Introductions –
In the interest of time I will unmute all and we will all introduce ourselves simultaneously.
4. Take Count of Voting Members – voting members are either intergroup reps (representing a meeting) or committee representatives. People representing multiple meetings or committees count as only one vote.
5. Officer & Committee Reports: **OFFICERS: Please keep your reports brief**
 - a. Chair – (Dave G) Welcome New IG Reps (Email me at secretary@slaalosangeles.org)
 - b. Record Keeper – (Max) Read minutes from last meeting. Vote by simple Yes/No to approve.
 - approved
 - c. Bottom Line Editor – (Nicholas)
 - d. Meeting Registrar – (Jayk)
 - Virtual sign-in sheet, please sign in so that Jayk can send meeting info, agenda, etc.
 - e. There is an in-person meeting on Thursday evenings. **2930 Hyperion Ave LA 90027 - In Person Meeting 6-730pm - 6 ft distant, masked, outside in the amphitheater - Every Thursday**
 - f. Phone Line – (Claire)
 - Newcomers were given new meeting list
 - g. Literature – (Desiree C.)
 - Downloadable flier with instructions available on the website for how to get literature.
 - h. Treasurer (Open/Asst Spencer)
 - New treasurer report is on the website.
 - Building the reserve.
 - Still need donations.
 - i. Mail Clerk – (Diane H)
 - Got three checks mailed and Diane deposited them.
 - Got a letter from a prisoner who wanted information. Was given to H&I
 - j. Journal Rep – (Glen F.)
 - Question is available on the bottom lines
 - “A God-shot” – please provide experiences that have enhanced your recovery or understanding of a higher power. Due Jan 15th.
 - k. Webmaster for S.L.A.A. Website – (Diane H.)
 - Slight downturn in views. Down 4%
 - Lot of great information on the website.
 - l. Workshops & Retreats – (Beau) (Glenn covering)
 - Having Christmas Day and New Years Day mini-marathons this year. Info posted online.
 - m. H&I Committee – (Glenn S)
 - First H&I Panel Jan 6th. Flier has been sent to the webmaster. Please share flier with any recovery/treatment centers you think might be interested in attending and they will be given registration info, etc.

SLAA Los Angeles IG Minutes – December 13, 2020

12:00PM (Start the Zoom Meeting) – 12:15PM (Meeting Comes to Order)

- H&I Meeting info is posted on the website and everyone is welcome to attend.
- n. Speaker List Keeper – (Kevin)
 - Not in attendance
- o. Literature Copier – (Open)
 - Not needed while in quarantine
- p. Conference Committees:
 - Literature Committee Conduit – (Lisa C)
 - i. Having meeting early this year.
 - ii. Questionnaire from FWS. Link provided in the flier.
 - Survey on whether To Change or Not To Change the Basic Text for the 50th anniversary edition
 - Sponsorship Committee Conduit – (Chris)
 - i. Nothing to report. No meeting.
 - Steps, Traditions, & Concepts Conduit – (Jayk)
 - i. Look over questions from fellowship and seek to address issues with the traditions
 - Translation Committee Conduit – (Dana)
 - i. Dana did outreach with Brazil, Belgium, Denmark, France and Australia. Last Sunday of the Month.
 - Diversity Committee Conduit – (Ellie) Quinn covering/ taking over the position
 - i. Doing another pilot for the workshop. The pilot will be the 1st Saturday of February and is open only to committee members.
 - ii. Working with the Conference Literature Committee in contributing to the “Style Guide”
 - iii. Currently accepting journal submissions for the special diversity issue.
- q. SLAA Los Angeles, Inc. Board of Trustees (Jenny)
 - Annual meeting Feb 18th.
 - The Board of Trustees is open for the election of new members (Flier attached)
 - If interested and you meet the requirements, please email trustees@slaalosangeles.org
- r. FWS Board of Trustees – (Christina)
 - Have lost two board members with two resignations. Christina is now secretary.
 - ABM is probably going to be virtual in 2021.
 - Lifesaver program is the fellowship wide program. Currently at approx. 21k.
 - Literature sales are getting decimated... need individual contributions.
 - Working on digital sales.
 - Zoom Around the World has been changed to “Virtual Intergroup Forum”. Considering two members from each intergroup to have a meet and greet. LA participation would be vital.
 - Board voted that we will include the Romantic Obsessions Pamphlet in the digital literature packet bundle.
 - Intergroup Service Forum is a message forum started by the CICC for anyone in SLAA to post and get feedback/ experience, strength and hope. Useful resource for SLAA members only. Sign-in with e-mail and get approved by the admin.
 - Question – Newcomer packet/ copyright issue
 - Answer – Has to be less than 300 copywritten words in order to be distributed. The Newcomer packet has way more than 300 words that are copywritten so can't be distributed electronically or on the intergroup website. Diana was contacted by Pam and asked to take it off the site as FWS doesn't recognize the packet officially. Diana suggests directing newcomers to the Newcomer page on the website.
- s. Audio Library Committee – (Natalie)

SLAA Los Angeles IG Minutes – December 13, 2020

12:00PM (Start the Zoom Meeting) – 12:15PM (Meeting Comes to Order)

- Accepting submissions and building a library. Please share at your meetings that online shares are available to listen and fellows can consider recording their own shares to contribute.
<https://tinyurl.com/audioLASLAA>
- Looking for members to translate the flier into different languages so that we can diversify the library.

t. Virtual meetings

- Registrar – (Rachel)
 - i. Meeting Contacts need to check their e-mails for contact requests. Registrar is getting lots of emails asking for passwords. Please announce at your meetings!
- Security – (Ezra)
 - i. No updates in terms of problems but lots of elections are going on and meeting URLs may be changing. Please report new URLs to Digital registrar and please KEEP THE SAME PASSWORD even if the URL changes.
 - ii. When you set up the gmail account as a meeting contact, you can create an automated response. No security concerns going this route as anyone taking the extra step to get a password is unlikely to be a zoom bomber.

u. Committee to Return to in Person Meetings (Ellie)

- The Thursday outdoor meeting is still going as it is considered to be “outdoor worship” under the new State guidelines. Masks and physical distancing is a must/required. There will be no event on the 24th. Will possibly have a meeting on Jan 1st.
- 2930 Hyperion Ave LA 90027 - In Person Meeting 6-730pm - 6 ft distant, masked, outside in the amphitheater - Every Thursday

6. Unfinished Business

- a. Diane H.: Monthly donation to FWS to take advantage of gift match program.
- b. Report from Jamie on adding closed captioning to the intergroup zoom meeting. (attached)
 - Might have a motion to add close captioning to our Intergroup zoom meeting.
 - Have adjusted the motion to make captioning available to the Intergroup Meeting through Otter AI in the spirit of inclusion and accessibility for all.
 - Question: Would this be available to all meetings?
 - Answer: No, would only be this meeting. Each meeting would have to enroll separately.
 - Question: is it the most accurate?
 - Answer: Yes, according to the task force
 - Question: Was there a second to this motion?
 - a. MOTION IS SECONDED
 - Question: Is this month to month or yearly?
 - Answer: Suggestion is month to month because unclear how long virtual meetings will go on.
 - Question: Does Otter does create a written transcript of the meeting?
 - Answer: Yes.
 - MOTION TO VOTE
 - a. PROS:
 - i. Meetings should be accessible as possible.
 - ii. Another way for us to carry the message. Obvious choice.
 - iii. Ditto

SLAA Los Angeles IG Minutes – December 13, 2020

12:00PM (Start the Zoom Meeting) – 12:15PM (Meeting Comes to Order)

b. CONS:

- i. Other services that could be utilized for other meetings. Would be nice if we are going to pay for a service to share the service. Concern that there may be a better service that makes service available to all.
- ii. Privacy issues as it is recorded by an automated service.
- iii. Can we afford this? Looks like we have the funds to do so...

MOTION CARRIES. WILL BE ADDING OTTER AI to Intergroup Zoom meetings starting in Jan.

7. New Business

- a. Diane H. I move that we revise the assistant treasurer/treasurer/CFO positions as described below. As long as we're in Virtual mode, there aren't many transactions, and the CFO has to oversee everything anyway. As long as the Assistant can keep track of counting the meeting' donations, I think we could just revise the positions to be: C.F.O and Assistant Treasurer.

CHIEF FINANCIAL OFFICER – BOARD OF TRUSTEES

(1 year term – re-elected at Board Meeting; 2 years sobriety)

- Pays current bills via BillPay, PayPal or auto-pay.
- Reviews donation checks received by mail to verify they are made out to the proper name, deposits remotely to checking a/c
- Downloads monthly activity from Wells Fargo checking, PayPal and Venmo accounts
- Gives copies of Venmo and PayPal monthly reports to Assistant Treasurer for tracking donations made from each group
- Transfers cash balances in PayPal and Venmo to Wells Fargo checking account
- Reconciles bank accounts.
- Tracks income and expenses through monthly spreadsheet, including separate totals for Intergroup, F.W.S. (regular donations & Gratitude Month), J & T and Annual Retreat.
- Presents current Financial Statement at each Intergroup meeting.
- Gives Financial Statement to Webmaster for posting on website.
- Attempts to recover money from bounced or uncashable checks.
- Sends donations to F.W.S. on a quarterly basis.
- Files Annual Sales Tax Return and pays taxes
- Files Annual 990 Federal Income Tax Return for Nonprofits
- Maintains storage of archived records

ASSISTANT TREASURER – VIRTUAL MEETINGS

(2 year term; 6 months sobriety)

- Receives Venmo and PayPal reports from C.F.O.
- Double-checks accuracy
- Records group donations in spreadsheet for presenting at Intergroup Meeting and posting on website
- Fills in when treasurer is not able to attend I.G. meetings.

8. Elections for 2021

- a. **Record Keeper** (1 year term; 3 months sobriety)
 - **Katie is new RECORD KEEPER !!!!**
- b. **Bottom Line Editor** (1 year term; 6 months sobriety; must be computer literate)
 - **Jamie is new record keeper !!!**

SLAA Los Angeles IG Minutes – December 13, 2020

12:00PM (Start the Zoom Meeting) – 12:15PM (Meeting Comes to Order)

- c. **In-Person Meeting Registrar** (1 year term; 6 months sobriety)
 - d. **Virtual Meeting Registrar** (1 year term; 6 months sobriety)
 - e. **Literature Inventory Administrator** (1 year term; 1 year sobriety)
 - **Claire is the new literature administrator!!!**
 - f. **Literature Copier** (1 year term; 1 year sobriety)
 - g. **Journal Representative** (1 year term; 6 months sobriety)
 - h. **Literature Assistant (Only if In-Person Meetings)** (1 year term; 6 months sobriety)
 - i. **Phone Line Monitor** (1 year term; 3 months sobriety)
 - j. **Speaker List Keeper** (1 year term; 1 year sobriety)
 - k. **Webmaster** (1 year term; 6 months sobriety, must be computer literate)
 - **Jayk volunteers**
 - **COMMENT : we need to work on rotating leadership positions**
 - **Jayk is the new Webmaster!!!**
 - l. **Assistant Webmaster** (1 year term; 6 months sobriety, must be computer literate)
 - m. **Workshops and Retreats** (1 year term; no time requirement)
 - n. **Hospitals & Institutions (H&I)** (1 year term; no time requirement)
 - o. **Audio Library Committee** (1 year term; no time requirement)
 - p. **Annual Business Meeting (ABM) Delegates (2)** (2 year term; 10 months sobriety at time of the ABM)
 - q. **ABM Alternate Delegate** (2 year term, 10 months sobriety at time of the ABM)
 - r. **Literature Committee Conduit**
 - s. **Sponsorship Committee Conduit**
 - t. **Steps, Traditions, & Concepts Conduit**
 - u. **Translation Committee Conduit**
 - v. **Diversity Committee Conduit**
9. Tabled Business
- a. Max C.: Motion to get a money/bill counter for LA Intergroup Treasurer
Tabled until we meet in person again
10. Announcements for the Good of the Order:
- a. Christmas and New Year's Mini-Marathons (Flier Attached)
11. Adjournment – adjourn meeting at 1:45 PM PST, unless a vote is called to extend. Close meeting w/ “WE” version of the Serenity Prayer.